



HARVARD
COLLEGE

Administrative Board: Reconsideration and Appeals Process

The Administrative Board has met and decided an outcome

RECONSIDERATION PROCESS *for any decision of the Administrative Board*

Student submits a written statement to the Secretary of the Administrative Board

The full Administrative Board meets and decides whether the student's request meets the guidelines for reconsideration

If the case is reconsidered, the full Administrative Board meets and decides an outcome

A student may request reconsideration if...

1. New materially relevant information becomes available
2. There is reasonable evidence of procedural error

A student may appeal because...

1. The Administrative Board made a procedural error
2. The Administrative Board came to the wrong conclusion about whether Faculty rules were violated
3. Based upon a review of the annual disciplinary statistics of the Administrative Board, the sanction imposed by the Administrative Board was inconsistent with its usual practice in such cases and therefore inappropriate

A student may request a reconsideration and still have the option of appealing.

APPEALS PROCESS

for disciplinary cases where the sanction is Probation for more than one term or Requirement to Withdraw

Student submits a written statement of appeal to the Secretary of the Faculty, who forwards the statement to the Chair of the Administrative Board

Chair of the Administrative Board responds to the Student's statement in writing. The Chair forwards the response statement and the original Board case materials to Secretary of the Faculty

Secretary of the Faculty sends the Chair's response statement to the Student

Student submits a final written statement to the Secretary of the Faculty responding to the Chair's statement

Secretary of the Faculty sends all case materials and statements to the Docket Committee members, who decide whether the case merits an appeal

If the grounds for an appeal are met, the Docket Committee forwards the case materials to the Faculty Council

The Faculty Council receives all case materials, meets, and decides the outcome

Secretary of the Faculty informs Student of the outcome

Harvard College Administrative Board
University Hall, First Floor
Cambridge, Massachusetts

(617) 384-7239

adboard@fas.harvard.edu
adboard.fas.harvard.edu

EXHIBIT 7

updated 08.2010